



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	Dayanad Arya Kanya Degree College, Moradabad
• Name of the Head of the institution	Prof. Jolly Garg
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	05912411892
• Mobile No:	9837020926
• Registered e-mail	dakcollege@gmail.com
• Alternate e-mail	mittal.reena23@gmail.com
• Address	Near SBI Main Branch, Civil Lines, Moradabad
• City/Town	Moradabad
• State/UT	Uttar Pradesh
• Pin Code	244001
<b>2.Institutional status</b>	
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	MJPRU				
• Name of the IQAC Coordinator	Prof Reena Mittal				
• Phone No.	09412135835				
• Alternate phone No.	09412135835				
• Mobile	09412135835				
• IQAC e-mail address	iqacdakmbd18@gmail.com				
• Alternate e-mail address	mittal.reena23@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://dakcollege.org/AQAR.aspx">https://dakcollege.org/AQAR.aspx</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.61	2014	19/02/2014	19/02/2019
<b>6.Date of Establishment of IQAC</b>			20/03/2012		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			No		
• Upload latest notification of formation of IQAC			No File Uploaded		
<b>9.No. of IQAC meetings held during the year</b>			8		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Preparation and successful submission of AQAR 2020-21		
Implementation of NEP 2020		
Preparations of CAS Forms for the promotion of 11 Professors		
Successful conduction of workshops and in house symposia for vocational courses and co-curricular courses introduced in NEP 2020		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Workshop on filling CAS Form	All faculty attended and learned the skills	
Formation of committee for the implementation of NEP 2020	Staff worked hard and attended many programmes for the implementation of NEP 2020	
College is made Research Centre	5 students in Department of English were enrolled and one of them has successfully presented her Pre Presentation.	
Wifi enabled campus	We are proud to announce that campus is wifi enabled	
NEO 2020 Implementation	Implementation Successful as we started semester system from 2021-22	

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>No</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Nil	Nil
Name	Date of meeting(s)				
Nil	Nil				
<b>14. Whether institutional data submitted to AISHE</b>					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2021-22</td> <td>12/12/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2021-22	12/12/2022
Year	Date of Submission				
2021-22	12/12/2022				
<b>15. Multidisciplinary / interdisciplinary</b>					
<p>Our institute has a holistic multidisciplinary curriculum with a vision to equip the students with an overall knowledge on allied fields apart from their core subjects.</p> <p>Humanities, Science and B.Ed are an integral part of the courses in the Institute. For every BSc. Course subjects like Zoology, Botany and Chemistry with Physical Education are taught. In Humanities we offer English, Hindi, Sociology, Political Science, Economics, Sanskrit, Education, Physical Education, History, Home Science, Psychology. As per the present curriculum structure Students take admission in 1st year and finally complete the course at the end of 3rd year. The institute has a research cell where Ph.D students are involved under the supervision of faculties in research and finding solutions to the pressing issues and challenges of society.</p>					
<b>16. Academic bank of credits (ABC):</b>					
<p>We dont have autonomy of syllabus change and also flipping any program. We have MOU with a college for the exchange of thoughts and programmes for students and faculty.</p>					
<b>17. Skill development:</b>					
<p>The institution's skill development efforts resonate with that of National Skill Development Corporation evident through its enrichment of curriculum, electives, add-on courses etc.</p> <p>The Institute organizes various model-making competitions and exhibitions, workshops, and live projects for the students on a regular basis to encourage vocational education. External experts</p>					

guide the students in the same during tri-mentoring sessions.

The soft skill development program is an integral part of every student's curriculum. Besides English Learning and Teaching Skills Vocabulary Day is organized by the Institute where student participation is witnessed in large numbers every year.

Essential Skill Development and the Constitution of India is taught to the students, which is beneficial for all students to get constitutional and citizenship values. Values and Ethics course are also taught for all to have ethical values inculcated. Different social programs are organized by NSS and activities are organized by student chapters and clubs to imbibe the holistic human values needed for the overall character development of an individual. Mandatory Yoga class is organized for all students to assimilate the values needed to live a peaceful life.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Many programs are organised for celebrating the 75 years of Azadi ka Amrit Mahotsav, to promote how Indian culture is the fundamental of today's teaching and learning system. Every Year HINDI DIVAS and Sanskrit Divas is organised for inculcating indian values among students.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Taking online quizzes at the end of each month helps to get an idea about the student's understanding of the subject.

#### **20.Distance education/online education:**

The possibility of Online/ Distance vocational courses may be planned by the Institute in future. Online education through lectures in learning platform, You tube lectures by faculties are there in addition to regular physical classes to encourage learning in blended mode. Students are directed to do MOOCs courses, SWAYAM platform. The institute has compurt lab and smart class too for catering these facilities.

## **Extended Profile**

### **1.Programme**

1.1

5

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 1493

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 282

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 477

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 27

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 27

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>5</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>1493</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>282</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>477</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>27</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	27
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	35
Total number of Classrooms and Seminar halls	
4.2	57137848
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	25
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The syllabus is decided by the Board of Studies of our University, MJP Rohilkhand University, Bareilly which all the affiliated college have to abide by. The syllabus is posted on the official website of the University and college. The students can access it from there. Then, alongwith the common Orientation programme for the new students, all the teachers hold separate orientation programmes for their respective classes in all the three years. The point of the syllabus (year wise) is also posted in the classes and labs. There are Whatsapp groups also made wherein the syllabus is posted at the very outset. The teachers are given a stipulated timetable, according to which they take classes. And each subject department divides the syllabus amongst themselves, according to expertise and interest. The academic calendar is also provided to the students. The syllabus is catered to the students through theory and practical classes and also through field work (wherever applicable). The students are evaluated through class tests. The students are encouraged to take unsolved papers of last



ten years. The practical subject teachers provide the students with the experiment sheets and methodology. Apart from the regular classroom teaching, the teachers endeavor to make the teaching interesting and innovative by inviting resource persons from other colleges and institutions. Sometimes, there is student exchange programmes too.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://mjpru.ac.in/syllabus.aspx">https://mjpru.ac.in/syllabus.aspx</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has given complete autonomy to the departments to make their academic calendars. The head of the departments frame this calendar with the consent of the members. The calendar is made in such a way that it is flexible enough to inculcate unforeseen holidays and inevitable circumstances. The academic calendar has room for revision and class tests. The internal assessment is done regularly by the departments in various capacities and in various ways. That could be quiz, assignments, competitions etc.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="https://www.mjpru.ac.in/syllabus.aspx">https://www.mjpru.ac.in/syllabus.aspx</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University** Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NA

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NA

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum design is the sole prerogative of the university, so we have to abide by the structured curriculum given to us. But we do Page 8/64 25-03-2022 08:02:10 inculcate the values of professional ethics, gender equity, environment issues etc in our class lectures. The non scholastic activities organised by the extension units as well as different committees of the college also anchor on these values. Moral and ethical values to impart moral and ethical values among students, we organize the celebration of Republic Day and Independence day with utmost sensitivity. The students take part in patriotic songs and recite inspirational poems. The dignitaries gracing the occasion apprise students about their duties as ardent citizens of India and also encourage them to instill ethical accumin to serve the society. we organize a Havan every year on 25th March to commemorate our founder Late Shri. Dayanand ji Gupta.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

250

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://docs.google.com/forms/d/1WuWHx0n8wFr6foWwB8vvQFITtIhFsdZZGC_d17yMh9M/viewform?edit_requested=true">https://docs.google.com/forms/d/1WuWHx0n8wFr6foWwB8vvQFITtIhFsdZZGC_d17yMh9M/viewform?edit_requested=true</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

790

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

312

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners which helps to identify the slow learners and to design special coaching sessions or tutorial sessions. The college organizes Orientation programmes/Induction programmes for freshers both at the college level and at the department level. This year as we started NEP 2020 and semester system we have to work much for catering all this. Bridge Courses are conducted at the departmental level to lift the students to the level of higher education. The Department of English organizes Orientation / Bridge Course to enable medium students to cope with the course. The Faculty of Science organizes Bridge Course to all the first level UG programmes. The Department of Sports and Physical Education organises outdoor recreational games. The Department of sociology organizes Bridge Courses First year students, Remedial Classes are conducted to improve the academic performance. Advanced learners are encouraged to enrol in MOOC Courses - Swayam, EdX. The academic achievements of the students are awarded on the occasion of Founder's Day. Students, who secured Ranks in the University Examination, are honored with Medals, Certificate and cash incentive by the College on Founder's Day.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1497	27

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stakeholders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace. Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio-Visual methodology, Google Classroom, Field Work and Projects are some of the means utilized by the Departments to provide experiential and participative learning. Student representation in administration is an important initiative taken by the College. Representatives of students serve as members on committees like Student's council, Sports Committee, Cultural Committee in order to involve them in the decision making process and maintain transparency apart from inculcating a sense of responsibility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings, Audio system, online sources, to expose the students for advanced knowledge and practical learning. Most of the faculty use interactive methods for teaching. The major emphasis is on

classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory. The college practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stakeholders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

27



File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

According to the academic calendar, a teacher have to take unit test, which may be in the form of written test, black-board presentation, power-point presentation, quiz on subject or by other method, which the subject teacher decides. The marks of unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of unit test and quarterly test is shown to students for their observation. Some teachers analyses the solution and method of solving the paper in the class-rooms, especially in economics. Further, the test copy of one student is allowed to interchange for observation to other student, at the time of distribution of the answer-sheet in the class rooms. Similarly, the black-board presentation or the power point presentation is done by students. A student has to present heranswer among other students. This method releases shyness of a student and develop the self confidence in her. This method is very useful for personality development of student also.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, an examination committee is constituted, comprising of a senior Faculty member as senior superintendent, other teaching faculty and non- teaching staff for smooth conduction of examination. The examination is conducted by university, and the students appear at center allotted by the university. The college follows strictly the guidelines and rules issued by the affiliating university while conducting examination

Time table for the examination is prepared well in advance and communicated to the students earlier. A proper seating plan is followed forexamination and it is displayed on the notice board. By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in the final examination. The practical assessment marks calculated on the basis of attendance, marks of class test and assignment marks are uploaded on university in given time. Any grievances related to university question paper like out of syllabus, repeated

questions, improper split of marks, marks missed, wrong question number during exams are addressed to the senior superintendent and the same reported to the university immediately. University decision or information after resolving the grievances/correction in question paper is intimated immediately to the students during the examination through the examination committee members.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects. The copies of the syllabi are kept in the department and distributed /or write among students. However, the student can download the syllabus from the website of MJP Rohilkhand, University Breilly, U.P. <https://www.mjpru.ac.in/>. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject. Following are the evaluation process. For post-graduate courses (i) Seminar presentation (ii) Short quizzes or objective questions (iii) Home assignments/tutorials Extension Work (iv) Project work if provided in syllabus e.g.-M.A.- Hindi, M.Sc.- Zoology. For under-graduate courses (v) Black-board presentation (ii) Quizzes or objective questions, if needed. (iii) Field/Project work for practical subjects. The marks of practical exams are uploaded online to the university. For evaluation, the University appointed an external examiner and sent them to respective places according to need of the subjects.some extra-curricular activities Instant lecture, Rangoli, Lecture competition, Awareness/celebration day, Hindi-diwass, Women's day, Constitution day, Voter awareness day, AIDS awareness, Blood checking, Population awareness day, Yoga Day.The College follows the evaluation process of MJP Rohilkhand University, Breilly U.P. as described above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College adopts Outcome based education rather than inductoriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Graduate attributes are described to the first year students at the commencement of the programme. At least five hours are spent by the teachers for introducing the subject to the Students. Learning Outcomes of the Programs and Courses are observed and measured periodically. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings. Demonstrate of thorough conceptual understanding in the core areas of all the subjects. Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

477

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://dakcollege.org/pdf/magzine2023.pdf">https://dakcollege.org/pdf/magzine2023.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://docs.google.com/forms/d/1WuWHx0n8wFr6foWwB8vvOFITtIhFsdZZGC\\_d17yMh9M/viewform?edit\\_requested=true](https://docs.google.com/forms/d/1WuWHx0n8wFr6foWwB8vvOFITtIhFsdZZGC_d17yMh9M/viewform?edit_requested=true)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

21

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

29

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

It has been the endeavour of the College that students are engaged in social activities so as they are able to understand their issues and problems and find an innovative solution. The students have worked within neighborhood community under Swachh Bharat Abhiyan, Fit India, Waste Management, Gender Issues, Women Empowerment, Women Safety, Self-Employment, Environment Protection, Global Warming, etc. These activities have been co-ordinated and organized by the various groups of NCC/NSS/Community Service/Eco Club/Legal Aid Cell. ON 22nd July, 2021 the NSS unit celebrated the groundwater week and gave a message for groundwater conservation. NSS unit organised workshop with objectives for Girls Health and Nutrition. ON 11 September, 2021 NSS and Community Service campaigned for awareness on women safety and empowerment. ON 1st October, 2021, A special awareness rally on the evening of Gandhi Jayanti was organised by the NSS and Community Service. The students awarded the old people of slum areas on the occasions of International Day of Older Persons. AN exercise workshop was organised to benefit from health and yoga. NCC celebrated Azadi Ka Amrit Mahotsav and a campaign for road safety was run with the objective to provide the information to the person regarding the road safety rules and traffic rules. ON 1st April 2022, Priksha per charcha was organised whose objective was to erase the environment of fear of examination from the minds of students. World Yoga Day was celebrated on 21st June.

File Description	Documents
Paste link for additional information	<a href="http://photos.app.goo.gle/E6y1AYivTiW64w7">http://photos.app.goo.gle/E6y1AYivTiW64w7</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/



**NCC/ Red Cross/ YRC etc., during the year**

470

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spreadover 7485.34acres of land ensuring adequate availability andoptimal utilization of physical infrastructure for teachinglearning activities. Classrooms: college encompasses sufficient number of well-furnished, well ventilated, spacious classrooms for conductingtheory classes. Technology Enabled learning facility: The College has ICT Classrooms where the provision of Multimedia learning, Wi-Ficonnectivity and internet access is given. Seminar Hall: The College has multipurpose seminar hall. Thishallis regularly used for conducting national / internationalseminars at the college. The students are promoted for activeinvolvement in paper presentations, group discussions, etc. Tutorial rooms: Tutorial rooms are there in the college campus fortutorial lecture, doubt clarification and special remedial classes for weak and needy students. Laboratories: All laboratories are well equipped with state of t art equipment and facilities. These labs are utilized forconducting practical classes as per the requirements of thecurriculum. Labs are also utilized for technology learning &training as a part of teaching contents beyond the syllabus. Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internetfacilities to the students and staff. Available band width: 100mbps (Faculty & Staff Band width limit- 2Mbps/User, Studentsbandwidth limit - 1 Mbps/User). Internet facility is available inwhole campus including labs, classrooms, library, offices of allDepartments. Library: Our library issues the books to the reader. The libraryhas total 76692 books titles covering all major fields of Science and HumanitiesThe library covers an area of 159.64 sq. ft. withdeal sitting space. Excellent Resources are available for self-learning at library. Library has a collection of 50 e- books and 5e-journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games and cultural activities. College has one Basketball outdoor court, one Badminton outdoor court and a medium size playground with provision for multiple games, such as, Athletics, Football, Hockey, Volleyball, Handball, Kabbadi, Kho-Kho and physical fitness activities including minor games. College use this area for assembly, for organizing annual functions, Founder's Day Celebration, Yoga Day Celebration and Cultural Events. Minor cultural events are organized at the Seminar cum Multi-purpose Hall. Facilities for indoor sports and games include table-tennis, carom-board, snake & Ladders and chess. Inter-faculty games, intercollegiate tournaments, and sports competitions are organized regularly every year for the students. Students are specially trained for participation in Intercollegiate, north zone interuniversity and all-India interuniversity competitions organized by the Association of Indian Universities. College has excelled at these events by winning prizes and awards in individual and group events. National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag followed by a guard of honor of the Chief Guest by NCC students an impressive march past of students of all faculties on the beat of the students' band and organization. Student's present cultural programme on the Founder's Day and in National Independence Day and Republic Day are celebrated in the Institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://dakcollege.org/">http://dakcollege.org/</a> , <a href="https://www.facebook.com/physicaleducation.2017/DAK-Degree-College-MOradabad-103463228000260">https://www.facebook.com/physicaleducation.2017/DAK-Degree-College-MOradabad-103463228000260</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3036268

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

We are trying to get the ILMS done but then the pandemic happened and we could not achieve any concrete results in this front.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NIL</a>

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

10 teachers and around 40 students per day.

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute frequently updates its IT facilities including wi-fi according to need and requirements of the colleges' . .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

#### 4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

549498

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities. Classroom management: Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by the Management and the University. It is followed keeping in mind the modern teaching learning environment. CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers and equipment. Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis, proper reporting system about repairs and replacements are the basic attributes of classroom management. This also includes the asset management that forms the core in the working of the college. Laboratory - As the College has three Science departments, the Laboratory policy forms the core in the working of the college. While the Laboratory has several instruments and equipment, the same is maintained regularly. The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, check on the facilities to be provided for the students and the same is maintained regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**



File Description	Documents
Link to institutional website	<a href="https://dakcollege.org/">https://dakcollege.org/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

#### **5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

450

##### **5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

450

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

27

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student Council or Chhatra Kalyan Parishad of the college is formed every year. It works with faculty members and college administration to ensure overall development of the college. Students' council work for maintaining a disciplined atmosphere in the college in all the important events such as Independence Day, Republic Day, Founders Day in the college campus. The institution has a practice of identifying student representatives from each class and nominates them to the student council. The members from this council are adopted for different activities too. The council helps for maintaining campus activities whether curricular,

cocurricular and extracurricular. Students' body, "Chhaatra Kalyan Parishad" students are entrusted with the responsibility to help the students in their progress and psychological wellbeing. They also try to ensure the regular attendance in the class, discipline, progress and other welfare activities in the college. These students set example of discipline and punctuality for other students too.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, We formulate Alumni association at college level. The Alumni Association is actively involved in the convenor ship of Dr Reena Mittal and the members: Dr Seema Mahendra, Dr Mani Bansal and Mrs Ruchi Agrawal. The alumni get together is done annually while the workshops involving the alumni are regularly organized. The alumni introduce themselves and thus the college is provided with their track record of how they are doing professionally. The

successfully placed alumni are invited to give lectures to inspire the students. The alumni are duly registered. They are invited on Annual function of the college also and they are given a place in the College magazine also.

File Description	Documents
Paste link for additional information	<a href="http://dakcollege.org/ALUMNIA.aspx">http://dakcollege.org/ALUMNIA.aspx</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the institution is basically to invade the territory of darkness and ignorance and illuminate it with the light of knowledge. It is reflected in the Logo and motto of the institute. The prospectus begins with the quote: ASTO MAA SADGAMAYA, TAMSO MAA JYOTIRGAMYA. The basic aim is to lead the students from darkness to the light of knowledge, irrespective of their economic or social status. The vision of the college is reflected in the activities. Apart from giving syllabi knowledge, teachers give value education to their students to illuminate the darkness from their surroundings. Along with educational development, moral development is also sought by way of lectures, workshops, group discussions and presentations. Students learn to socialize themselves by way of free to face leaning, cultural activities, debate and quiz. Teachers emphasize on the talent development of students by organizing different competitions like Mehendi, singing, Rangoli, Greeting Card making etc. Every year we celebrate the Independence Day (15 Aug), Republic Day (26 Jan), Mahatma Gandhi Jayanti (2 Oct) and our Founders Day (12th Dec). This gives exposure to the students to show their talent and inculcate their social and physical development.

File Description	Documents
Paste link for additional information	<a href="https://dakcollege.org/pdf/magzine2023.pdf">https://dakcollege.org/pdf/magzine2023.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is practicing decentralization and participative management system. Both teaching and nonteaching members actively participate in making and implementing different policies. Responsibilities are decentralized and participation of each member is defined. Principal formulates committees like IQAC, Examination, Student Welfare Association, Alumni, Grievance Redressal Cell Academic Committee and many more. Responsibilities are distributed through face-to-face meetings as well as by notifications as every committee has WhatsApp Group. There are about 20 committees that formulated at the commencement of the academic session. Convenor including members are free to formulate plans and give final shape to them after discussion with the Principal. • IQAC, Proctorial Board, Swachhta Abhiyaan Committee, and Students' Welfare Association are the perfect example of participative management where students along with teaching, nonteaching staff, are working for upliftment of the college. Students representatives are nominated for all the committees and play a vital role to maintain the discipline and decorum of the college. Seminars, Workshops, Sports events Orientation Program, Guest Lectures and Annual Functions are being organized successfully every year. Management holds meetings along with Head of the institute in which 4 teachers are also invited as representatives. They take care of the issues of teachers and institute's interest.

File Description	Documents
Paste link for additional information	<a href="https://dakcollege.org/pdf/Committess.pdf">https://dakcollege.org/pdf/Committess.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our College is an affiliated college of University. The syllabus designed by the university is followed by us. The field surveys, tests, Assignments, seminars and presentations to be conducted thereby covering all the topics so that every task will be completed on time. Guest lectures, extension lectures, remedial coaching are arranged to enlighten the students. Use of ICT is encouraged for last some years. Inter collegiate events and group discussions are organized to take their understanding level to new heights. The Examinations are conducted by the University and college has to follow the norms. The practical exams are conducted by the different departments accordance with the rules set by the university. The external examiner gives the experiments to the students and thus evaluates them. In B.A.III and MA Final, Hindi Literature, a Project is compulsory. Same is the case of B.A.III Sociology. These practices inculcate research orientation amongst students. And then, there is the provision of Major and Minor research project grants given by UGC, ICCR, ICSSR, DST, AICTE and ICHR. Presently we have 5 registered research scholars in English Department and 8 scholars in Home Science Department. College website is functional and active where all information are updated time to time.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://dakcollege.org/pdf/NEP2020Committees.pdf">http://dakcollege.org/pdf/NEP2020Committees.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Higher Education Department of UP Govt., which has the responsibility to take care of all the colleges in the state. However, the administration of the college is the responsibility of the Principal who is directly accountable to the Department of Higher Education. The Principal is involved in overlooking the implementation of plans of the College. It is her duty to ensure that regular day to day operations are properly conducted, through feedback from conveners', teaching and non teaching staff. Heads of Departments. The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for cocurricular activities

are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees [Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc.] For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function. Administrative set up is well structured and can easily be understood by equal distribution of work and power.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://dakcollege.org/">https://dakcollege.org/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Loan from GPF:** Members of teaching and non - teaching staff can apply for loan from GPF/EPF. It can be refundable and non refundable. Loan is sanctioned by Director/Regional Director of Higher Education. College Principal and Manager forward their papers and send them to concerning authority. The requirement and



eligibility criteria are as per govt. rules Class IV employees can take them for the marriage of their children.

Mritak Aashrit Quota College offers jobs to the dependants of employees who died untimely. We offer free computer education to teacher's ward and staff. Institution always encourages faculty for career advancement & professional development. They are given duty leave to join and attend seminars, conferences, Orientation Courses and Refresher courses. many faculty have done SAM workshops These workshops are sponsored by UGC for women in higher education. Their main aim is to develop Sensitivity, Awareness and Motivation amongst women to build better women managers. The non teaching staff is also sent on career advancement training programmes. college has a committee for Student welfare. There are scholarships available for the minority and reserved category students. There is a student grievance cell also .without disclosed their identitied the matters are discussed to be resolved

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes

**organized by the institution for teaching and non teaching staff during the year**

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

06

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As our college is affiliated to the MJPRU, Bareilly, the teaching

faculty is appraised by the CAS regulations of UGC that are amended time to time. The Performa of the promotion is filled by the candidate and is forwarded by the Principal. Similarly, the non-teaching staff also undergoes trainings and time bound promotions as per the UGC regulations. As our college is affiliated to the MJPRU, Bareilly, the teaching faculty is appraised by the CAS regulations of UGC that are amended time to time. The Performa of the promotion is filled by the candidate and is forwarded by the Principal. Similarly, the non-teaching staff also undergoes trainings and time bound promotions as per the UGC regulations. Non teaching staff has time bound promotions which are bound to apply after 10th, 13th, and 16th year if the employee is working satisfactorily.

File Description	Documents
Paste link for additional information	<a href="https://cutn.ac.in/wp-content/uploads/2021/10/3_UGC_Regulation_2018_22102021.pdf">https://cutn.ac.in/wp-content/uploads/2021/10/3_UGC_Regulation_2018_22102021.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by our college. The college undergoes an external audit conducted by higher education department and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to higher authorities for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A budget is prepared in the month of February for the following financial year and every possible effort is made to adhere to the budget. All purchases are made after inviting requisite number of quotations and their proper scrutiny. All the expenditures are checked and approved by office bearers and authorities. Internal checks and controls are very much in place which ensures transparency in financial resource management. The resources are carefully allocated to meet overall administrative requirements including recruitment of staff as and when required, infrastructural upgradation and maintenance, enhancement of teaching learning environment, faculty development etc. College is governed by management committee and fee is deposited in governments account. All the teachers get salary from treasury office. recruitment of staff as and when required, infrastructural upgradation and maintenance, enhancement of teaching learning environment, faculty development etc. College is governed by management committee and fee is deposited in governments account. All the teachers get salary from treasury office. including recruitment of staff as and when required, infrastructural upgradation and maintenance, enhancement of teaching learning environment, faculty development etc. College is governed by management committee and fee is deposited in governments account. All the teachers get salary from treasury office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

After the first cycle of the NAAC, the college is continuously moving towards all round development. The suggestions have been implemented at various levels given by NAAC team. Research is being promoted. The all department are involved in research and most faculties are research guides. Mentoring of the student is also a new system of the college in which teachers have assigned about 50 students. Mentoring System to minimize dropouts through Personal Counselling is evidence of success—better results in the Examinations, more regular attendance, increase participation in co-curricular activities, and healthy relationship between teachers and students. IQAC organized Computer Literacy Workshop and other programs for awareness and smooth working. In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by the IQAC are as under: the faculty members are encouraged to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research. The IQAC also provides guidelines, internet access and verification processes for the teachers and students when required. Regular meetings of IQAC are conducted .the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum. IQAC was also to take care of the health issues of students during and after the pandemic times.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The regular meetings of the IQAC internally as well as with the principal and different committees are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life. Regular feedback obtained from different stakeholders help in proper identification of the target area. The major tasks set up by the IQAC in the last year was to take care of the health issues of students during the pandemic times, others included development of awareness among the various stake holders on gender issues and ethics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://dakcollege.org/pdf/magzine2023.pdf">https://dakcollege.org/pdf/magzine2023.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Yes, the institution does celebrate the important days and events**

and festivals. The Independence day as well as the Republic day was celebrated where NCC cadets extended guard of honour to the Chief Guest. The international women's day, the human rights day, the AIDS day, the Gandhi jayanti, the rashtriya Ekta Diwas, Sadbhawana Diwas, Youth Day, Sports Day, Yoga day, NCC day were commemorated. In some of the events, resource persons were invited from outside the college, while some had lectures by the college teachers. The NSS units organised events on these days. The Sports and Physical Education department organised one day Yog camp as a part of Fit India Movement on 22nd December 2021. Health Awareness rally was organised on 23rd December 2021 by NSS units. The Sociology department commemorated the birthday of the great thinker August Comte on 25th January 2022. Blood donation camp was organised by the NCC unit on 15th January 2022.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Waste management,**

**1. The Green-coloured dustbins are meant for wet and biodegradable**

wastes. For eg: the canteen kitchen wastes including vegetables and fruits skins.

2. Blue dustbins are meant for disposal of plastic wrappers and non-biodegradable wastes.

3. Yellow dustbins are meant for papers and glass bottles.

2. The biodegradable waste is decomposed in pits in college at the backyard and then processed into fertilizer. The non biodegradable waste is segregated.

#### Liquid waste management

1. The students are educated about the conservation of water and recycling of water through training workshops, and they are encouraged to calcite their water footprint from time to time.

2. The water coming out of the RO system of the college is used as a grey water in watering the plants and washing of utensils and also in the washing of land areas. 3. We have pipes connecting the water dripping out of the taps and this pipe goes into a pit which is covered with boulders and dry leaves and this water helps in maintaining the water table.

We don't have any biomedical waste. Whatever little waste we have generated out of the zoology lab is taken care of.

The e waste consists of old Computers, televisions, stereos, copiers, and fax machines and other everyday electronic products.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction  
of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution



**system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include****7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution****7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college doesn't discriminate on the basis of caste, class or religion amongst students. All the faculty and the committees always keep in mind to include all the students without any bias. Birthdays of stalwarts like Swami Vivekanand and Sardar Vallabh Bhai Patel are commemorated to spread their teachings of tolerance and harmony. Gandhi Jayanti was celebrated to inculcate in the students the temper of non violence. Saraswati Puja was also done to imbibe in the feeling of cultural heritage. All the events in the college begin with Saraswati vandana as an invocation to Goddess Saraswati and seek her blessings, and the Muslim students also take part enthusiastically. The annual day celebration also had a staging of the play, 'Na Mandir, Na Masjid' that spread the awareness regarding humanity, peace and tolerance. NCC unit celebrated the Sports Day wherein Olympian Manish Singh Rawat encouraged the students to participate in the events with sportsman spirit and beyond caste and class discrimination. Similarly, an online 'Ek Bharat, Shreshth Bharat' camp was

organised from 19th October to 24th October 2020 that was inclusive in spirit and content. Cadet Anupriya was felicitated in that.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To begin with, the college has all the Fundamental Duties written on the front wall that can be seen and read by both the students and the teaching and non teaching staff. The core motto of the NSS camps and NCC camps is to instil in the students a very strong feeling of moral values, rights and duties. An online poster competition on International Environment day was organised by NSS units. Kargil Vijay Diwas was celebrated wherein 15 cadets participated in quiz, 2 cadets in self composed poetry and 10 cadets participated in poster competition. The full faculty participated in the Mission Shakti workshop that addressed all the issues dealing with women and the human rights attached. The department of Sanskrit organised the Shlok recitation competition on 23rd December 2020. This event helped the students to appreciate the legacy of this ancient Indian language. The academic committee organised a speech competition on 'Swadeshi, Swavlamban and Swachchhta' on 8th February 2021 that invited viewpoints on these values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website** A. All of the above

**There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Yes, the institution does celebrate the important days and events and festivals. The Independence day as well as the Republic day was celebrated where NCC cadets extended guard of honour to the Chief Guest. The international women's day, the human rights day, the AIDS day, the Gandhi jayanti, the rashtriya Ekta Diwas, Sadbhawana Diwas, Youth Day, Sports Day, Yoga day, NCC day were commemorated. In some of the events, resource persons were invited from outside the college, while some had lectures by the college teachers. the NSS units organised events on these days. the Sports and Physical Education department organised one day Yog camp as a part of Fit India Movement on 22nd December 2021. Health Awareness rally was organised on 23rd December 2021 by NSS units. The Sociology department commemorated the birthday of the great thinker August Comte on 25th January 2022. Blood donation camp was organised by the NCC unit on 15th January 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Road Safety Campaign

The present transportation system has minimized the distance but increased life risk. The first National Road Safety Week was introduced by the Ministry of Road Transport and Highways and observed in 1989. On March 15, 2010 the government sanctioned the National Road Safety Policy, recommended by the Sunder Committee. The aim is to raise public awareness about traffic rules. Charitable organizations, non-government organizations and private firms across the country. This was the incentive that triggered the college to take up Road Safety Campaign as one of the Best Practices.

### Yoga and Fitness

Sports has a direct relation to fitness but 'Fit India Movement' aims to go beyond fitness. Fitness is not just a word but an essential pillar to a healthy and prosperous life. When we prepare our bodies for battle, we make the country strong as iron. And abiding by these principles, our college took the mission of fitness and Yoga very seriously.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college gives special emphasis on fitness through Sports and Yoga. Stress is the reason for many of the physical problems that we face today: it causes high blood pressure, cancer, diabetes, obesity and asthma. Yoga includes rhythmic breathing which helps release the stress from your system. This can lead to a gradual improvement in physical fitness. Sports day was celebrated both by the NCC unit of the college as well as the department of Sports and Physical Education, One day Yoga Camp was organized by both the NSS units, NCC unit and the department of Sports and Physical Education on 21st December 2021, under the aegis of Fit India Movement. Special emphasis was laid on the breathing exercises to combat the issues generated due to corona virus. The motto of the camp was-"Fitness ki dose, aadha ghanta roz". Similarly, Health awareness rally was organized by the NSS units on 21st December 2021. The rally was initiated from the college premises and took the route of through Civil Lines, spreading awareness about the importance of a healthy well being and lifestyle, and then came back to college.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The syllabus is decided by the Board of Studies of our University, MJP Rohilkhand University, Bareilly which all the affiliated college have to abide by. The syllabus is posted on the official website of the University and college. The students can access it from there. Then, alongwith the common Orientation programme for the new students, all the teachers hold separate orientation programmes for their respective classes in all the three years. The point of the syllabus (year wise) is also posted in the classes and labs. There are Whatsapp groups also made wherein the syllabus is posted at the very outset. The teachers are given a stipulated timetable, according to which they take classes. And each subject department divides the syllabus amongst themselves, according to expertise and interest. The academic calendar is also provided to the students. The syllabus is catered to the students through theory and practical classes and also through field work (wherever applicable). The students are evaluated through class tests. The students are encouraged to take unsolved papers of last ten years. The practical subject teachers provide the students with the experiment sheets and methodology. Apart from the regular classroom teaching, the teachers endeavor to make the teaching interesting and innovative by inviting resource persons from other colleges and institutions. Sometimes, there is student exchange programmes too.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://mjpru.ac.in/syllabus.aspx">https://mjpru.ac.in/syllabus.aspx</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has given complete autonomy to the departments to make their academic calenders. The head of the departments

frame this calendar with the consent of the members. The calendar is made in such a way that it is flexible enough to inculcate unforeseen holidays and inevitable circumstances. The academic calendar has room for revision and class tests. The internal assessment is done regularly by the departments in various capacities and in various ways. That could be quiz, assignments, competitions etc.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="https://www.mjpru.ac.in/syllabus.aspx">https://www.mjpru.ac.in/syllabus.aspx</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

NA



File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NA

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum design is the sole prerogative of the university, so we have to abide by the structured curriculum

given to us. But we do Page 8/64 25-03-2022 08:02:10 inculcate the values of professional ethics, gender equity, environment issues etc in our class lectures. The non scholastic activities organised by the extension units as well as different committees of the college also anchor on these values. Moral and ethical values to impart moral and ethical values among students, we organize the celebration of Republic Day and Independence day with utmost sensitivity. The students take part in patriotic songs and recite inspirational poems. The dignitaries gracing the occasion apprise students about their duties as ardent citizens of India and also encourage them to instill ethical accumin to serve the society. we organize a Havan every year on 25th March to commemorate our founder Late Shri. Dayanand ji Gupta.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

250

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://docs.google.com/forms/d/1WuWHx0n8wFr6foWwB8vvQFITtIhFsdZZGC_d17yMh9M/viewform?edit_requested=true">https://docs.google.com/forms/d/1WuWHx0n8wFr6foWwB8vvQFITtIhFsdZZGC_d17yMh9M/viewform?edit_requested=true</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

790

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

312

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners which helps to identify the slow learners and to design special coaching sessions or tutorial sessions. The college organizes Orientation programmes/Induction programmes for freshers both at the college level and at the department level. This year as we started NEP 2020 and semester system we have to work much for catering all this. Bridge Courses are conducted at the departmental level to lift the students to the level of higher education. The Department of English organizes Orientation / Bridge Course to enable medium students to cope with the course. The Faculty of Science organizes Bridge Course to all the first level UG programmes. The Department of Sports and Physical Education organises outdoor recreational games. The Department of sociology organizes Bridge Courses. First year students, Remedial Classes are conducted to improve the academic performance. Advanced learners are encouraged to enrol in MOOC Courses - Swayam, EdX. The academic achievements of the students are awarded on the occasion of Founder's Day. Students, who secured Ranks in the University Examination, are honored with Medals, Certificate and cash incentive by the College on Founder's Day.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1497	27

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stakeholders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace. Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Google Classroom, Field Work and Projects are some of the means utilized by the Departments to provide experiential and participative learning. Student representation in administration is an important initiative taken by the College. Representatives of students serve as members on committees like Student's council, Sports Committee, Cultural Committee in order to involve them in the decision making process and maintain transparency apart from inculcating a sense of responsibility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory. The college practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stakeholders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded



## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

According to the academic calendar, a teacher have to take unit test, which may be in the form of written test, black-board presentation, power-point presentation, quiz on subject or by other method, which the subject teacher decides. The marks of unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of unit test and quarterly test is shown to students for their observation. Some teachers analyses the solution and method of solving the paper in the class-rooms, especially in economics. Further, the test copy of one student is allowed to interchange for observation to other student, at the time of distribution of the answer-sheet in the class rooms. Similarly, the black-board presentation or the power point presentation is done by students. A student has to present heranswer among other students. This method releases shyness of a student and develop the self confidence in her. This method is very useful for personality development of student also.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At the college level, an examination committee is constituted, comprising of a senior Faculty member as senior superintendent, other teaching faculty and non- teaching staff for smooth conduction of examination. The examination is conducted by university, and the students appear at center allotted by the university. The college follows strictly the guidelines and rules issued by the affiliating university while conductingexamination

Time table for the examination is prepared well in advance and communicated to the students earlier. A proper seating plan is followed forexamination and it is displayed on the notice

board. By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in the final examination. The practical assessment marks calculated on the basis of attendance, marks of class test and assignment marks are uploaded on university in given time. Any grievances related to university question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during exams are addressed to the senior superintendent and the same reported to the university immediately. University decision or information after resolving the grievances/correction in question paper is intimated immediately to the students during the examination through the examination committee members.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects. The copies of the syllabi are kept in the department and distributed /or write among students. However, the student can download the syllabus from the website of MJP Rohilkhand, University Breilly, U.P. <https://www.mjpru.ac.in/>. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking scheme etc. to the students. It is also given in the syllabus of each subject. Following are the evaluation process. For post-graduate courses (i) Seminar presentation (ii) Short quizzes or objective questions (iii) Home assignments/tutorials Extension Work (iv) Project work if provided in syllabus e.g.-M.A.- Hindi, M.Sc.- Zoology. For under-graduate courses (v) Black-board presentation (ii) Quizzes or objective questions, if needed. (iii) Field/Project work for practical subjects. The marks of practical exams are uploaded online to the university. For evaluation, the University appointed an external examiner and sent them to respective places according to need of the subjects. some extra-curricular activities Instant lecture, Rangoli, Lecture competition, Awareness/celebration day, Hindi-diwias, Women's day, Constitution day, Voter awareness day, AIDS

awareness, Blood checking, Population awareness day, Yoga Day. The College follows the evaluation process of MJP Rohilkhand University, Breilly U.P. as described above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Graduate attributes are described to the first year students at the commencement of the programme. At least five hours are spent by the teachers for introducing the subject to the Students. Learning Outcomes of the Programs and Courses are observed and measured periodically. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings. Demonstrate of thorough conceptual understanding in the core areas of all the subjects. Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

477

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://dakcollege.org/pdf/magzine2023.pdf">https://dakcollege.org/pdf/magzine2023.pdf</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://docs.google.com/forms/d/1WuWHx0n8wFr6foWwB8vvQFITtIhFsdZZGC\\_d17yMh9M/viewform?edit\\_requested=true](https://docs.google.com/forms/d/1WuWHx0n8wFr6foWwB8vvQFITtIhFsdZZGC_d17yMh9M/viewform?edit_requested=true)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non**

**government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

4

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

21

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

29

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

It has been the endeavour of the College that students are engaged in social activities so as they are able to understand their issues and problems and find an innovative solution. The students have worked within neighborhood community under Swachh Bharat Abhiyan, Fit India, Waste Management, Gender Issues, Women Empowerment, Women Safety, Self-Employment, Environment Protection, Global Warming, etc. These activities have been coordinated and organized by the various groups of NCC/NSS/Community Service/Eco Club/Legal Aid Cell. ON 22nd July, 2021 the NSS unit celebrated the groundwater week and gave a message for groundwater conservation. NSS unit organised workshop with objectives for Girls Health and Nutrition. On 11 September, 2021 NSS and Community Service campaigned for awareness on women safety and empowerment. ON 1st October, 2021, A special awareness rally on the evening of Gandhi Jayanti was organized by the NSS and Community Service. The students awarded the old people of slum areas on the occasions of international Day of older Persons. AN exercise workshop was organized to benefit from health and yoga. NCC celebrated Azadi

Ka Amrit Mahotasvand a campaign for road safety was run with the objective to provide the information to the person regarding the road safety rules and traffic rules.ON 1st april 2022, Priksha per charcha was organised whose objective was to erase the environment of fear of examination from the minds of students.World Yoga Day was celebrated on 21 st june.

File Description	Documents
Paste link for additional information	<a href="http://photos.app.goo.gle/E6y1AYivTiW64w7">http://photos.app.goo.gle/E6y1AYivTiW64w7</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

470

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year



**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spreadover 7485.34acres of land ensuring adequate availability andoptimal utilization of physical infrastructure for teachinglearning activities.Classrooms: college encompasses sufficient number of well-furnished, well ventilated, spacious classrooms for conductingtheory classes.Technology Enabled learning facility: The College has ICT Classrooms where the provision of Multimedia learning, Wi-Ficonnectivity and internet access is given. Seminar Hall: The College has multipurpose seminar hall. Thishallis regularly used for conducting national / internationalseminars at the college. The students are promoted for activeinvolvement in paper presentations, group discussions, etc. Tutorial rooms: Tutorial rooms are there in the college campus fortutorial lecture, doubt clarification and special remedial classes for weak and needy students. Laboratories: All laboratories are well equipped with state of t art equipment and facilities. These labs are utilized forconducting practical classes as per the requirements of thecurriculum. Labs are also utilized for technology learning &training as a part of teaching contents beyond the syllabus. Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internetfacilities to the students and staff. Available band width: 100mbps (Faculty & Staff Band width limit- 2Mbps/User, Studentsbandwidth limit - 1 Mbps/User).

Internet facility is available in whole campus including labs, classrooms, library, offices of all Departments. Library: Our library issues the books to the reader. The library has total 76692 books titles covering all major fields of Science and Humanities. The library covers an area of 159.64 sq. ft. with a good sitting space. Excellent Resources are available for self-learning at library. Library has a collection of 50 e-books and 5 e-journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games and cultural activities. College has one Basketball outdoor court, one Badminton outdoor court and a medium size playground with provision for multiple games, such as, Athletics, Football, Hockey, Volleyball, Handball, Kabaddi, Kho-Kho and physical fitness activities including minor games. College uses this area for assembly, for organizing annual functions, Founder's Day Celebration, Yoga Day Celebration and Cultural Events. Minor cultural events are organized at the Seminar cum Multi-purpose Hall. Facilities for indoor sports and games include table-tennis, carom-board, snake & Ladders and chess. Inter-faculty games, intercollegiate tournaments, and sports competitions are organized regularly every year for the students. Students are specially trained for participation in intercollegiate, north zone interuniversity and all-India interuniversity competitions organized by the Association of Indian Universities. College has excelled at these events by winning prizes and awards in individual and group events. National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag followed by a guard of honor of the Chief Guest by NCC students an impressive march past of students of all faculties on the beat of the students' band and organization. Student's present cultural programme on the Founder's Day and

in National Independence Day and Republic Day are celebrated in the Institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://dakcollege.org/">http://dakcollege.org/</a> , <a href="https://www.facebook.com/physicaleducation.2017/DAK-Degree-College-MOradabad-103463228000260">https://www.facebook.com/physicaleducation.2017/DAK-Degree-College-MOradabad-103463228000260</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

2

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

3036268

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

We are trying to get the ILMS done but then the pandemic happened and we could not achieve any concrete results in this front.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NIL</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

10 teachers and around 40 students per day.

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute frequently updates its IT facilities including wi-fi according to need and requirements of the colleges'. .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

##### 4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. ? 50MBPS</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional Information	<b>No File Uploaded</b>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
<b>549498</b>	
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<b>No File Uploaded</b>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities. Classroom management: Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by the Management and the University. It is followed keeping in mind the modern teaching learning environment. CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers</p>	

and equipment. Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis, proper reporting system about repairs and replacements are the basic attributes of classroom management. This also includes the asset management that forms the core in the working of the college. Laboratory - As the College has three Science departments, the Laboratory policy forms the core in the working of the college. While the Laboratory has several instruments and equipment, the same is maintained regularly. The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, check on the facilities to be provided for the students and the same is maintained regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to institutional website	<a href="https://dakcollege.org/">https://dakcollege.org/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

450

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

450



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

27

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student Council or Chhatra Kalyan Parishad of the college is formed every year. It works with faculty members and college administration to ensure overall development of the college. Students' council work for maintaining a disciplined atmosphere in the college in all the important events such as Independence Day, Republic Day, Founders Day in the college campus. The institution has a practice of identifying student representatives from each class and nominates them to the student council. The members from this council are adopted for different activities too. The council helps for maintaining campus activities whether curricular, cocurricular and extracurricular. Students' body, "Chhaatra Kalyan Parishad" students are entrusted with the responsibility to help the students in their progress and psychological wellbeing. They also try to ensure the regular attendance in the class, discipline, progress and other welfare activities in the college. These students set example of discipline and punctuality for other students too.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the**

Institution participated during the year	
06	
File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>
<b>5.4 - Alumni Engagement</b>	
5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	
<p>Yes, We formulate Alumni association at college level. The Alumni Association is actively involved in the convenor ship of Dr Reena Mittal and the members: Dr Seema Mahendra, Dr Mani Bansal and Mrs Ruchi Agrawal. The alumni get together is done annually while the workshops involving the alumni are regularly organized. The alumni introduce themselves and thus the college is provided with their track record of how they are doing professionally. The successfully placed alumni are invited to give lectures to inspire the students. The alumni are duly registered. They are invited on Annual function of the college also and they are given a place in the College magazine also.</p>	
File Description	Documents
Paste link for additional information	<a href="http://dakcollege.org/ALUMNIA.aspx">http://dakcollege.org/ALUMNIA.aspx</a>
Upload any additional information	<a href="#">View File</a>
<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the institution is basically to invade the territory of darkness and ignorance and illuminate it with the light of knowledge. It is reflected in the Logo and motto of the institute. The prospectus begins with the quote: ASTO MAA SADGAMAYA, TAMSO MAA JYOTIRGAMYA. The basic aim is to lead the students from darkness to the light of knowledge, irrespective of their economic or social status. The vision of the college is reflected in the activities. Apart from giving syllabi knowledge, teachers give value education to their students to illuminate the darkness from their surroundings. Along with educational development, moral development is also sought by way of lectures, workshops, group discussions and presentations. Students learn to socialize themselves by way of free to face leaning, cultural activities, debate and quiz. Teachers emphasize on the talent development of students by organizing different competitions like Mehendi, singing, Rangoli, Greeting Card making etc. Every year we celebrate the Independence Day (15 Aug), Republic Day (26 Jan), Mahatma Gandhi Jayanti (2 Oct) and our Founders Day (12th Dec). This gives exposure to the students to show their talent and inculcate their social and physical development.

File Description	Documents
Paste link for additional information	<a href="https://dakcollege.org/pdf/magzine2023.pdf">https://dakcollege.org/pdf/magzine2023.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is practicing decentralization and participative management system. Both teaching and nonteaching members actively participate in making and implementing different policies. Responsibilities are decentralized and participation of each member is defined. Principal formulates committees like IQAC, Examination, Student Welfare Association, Alumni, Grievance Redressal Cell Academic Committee and many

more. Responsibilities are distributed through face-to-face meetings as well as by notifications as every committee has WhatsApp Group. There are about 20 committees that formulated at the commencement of the academic session. Convenor including members are free to formulate plans and give final shape to them after discussion with the Principal. • IQAC, Proctorial Board, Swachhta Abhiyaan Committee, and Students' Welfare Association are the perfect example of participative management where students along with teaching, nonteaching staff, are working for upliftment of the college. Students representatives are nominated for all the committees and play a vital role to maintain the discipline and decorum of the college. Seminars, Workshops, Sports events Orientation Program, Guest Lectures and Annual Functions are being organized successfully every year. Management holds meetings along with Head of the institute in which 4 teachers are also invited as representatives. They take care of the issues of teachers and institute's interest.

File Description	Documents
Paste link for additional information	<a href="https://dakcollege.org/pdf/Committess.pdf">https://dakcollege.org/pdf/Committess.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our College is an affiliated college of University. The syllabus designed by the university is followed by us. the field surveys, tests ,Assignments, seminars and presentations to be conducted thereby covering all the topics so that every task will be completed on time. Guest lectures, extension lectures, remedial coaching are arranged to enlighten the students. Use of ICT is encouraged for last some years. Inter collegiate events and group discussions are organized to take their understanding level to new heights. The Examinations are conducted by the University and college has to follow the norms. The practical exams are conducted by the different departments accordance with the rules set by the university. The external examiner gives the experiments to the students and thus evaluates them. In BAIII and MA Final, Hindi Literature, a Project is compulsory. Same is the case of BAIII Sociology. These practices inculcate research orientation amongst students. And then, there is the provision of Major and Minor research project grants given by UGC, ICCR, ICSSR, DST, AICTE and IHCR. Presently we have 5

registered research scholars in English Department and 8 scholars in Home Science Department. College website is functional and active where all information are updated time to time.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://dakcollege.org/pdf/NEP2020Committees.pdf">http://dakcollege.org/pdf/NEP2020Committees.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Higher Education Department of UP Govt., which has the responsibility to take care of all the colleges in the state. However, the administration of the college is the responsibility of the Principal who is directly accountable to the Department of Higher Education. The Principal is involved in overlooking the implementation of plans of the College. It is her duty to ensure that regular day to day operations are properly conducted, through feedback from conveners', teaching and non teaching staff. Heads of Departments. The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for cocurricular activities are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees [Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc.] For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function. Administrative set up is well structured and can easily be understood by equal distribution of work and power.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://dakcollege.org/">https://dakcollege.org/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Loan from GPF:** Members of teaching and non - teaching staff can apply for loan from GPF/EPF. It can be refundable and non refundable. Loan is sanctioned by Director/Regional Director of Higher Education. College Principal and Manager forward their papers and send them to concerning authority. The requirement and eligibility criteria are as per govt. rules Class IV employees can take them for the marriage of their children.

Mritak Aashrit Quota College offers jobs to the dependants of employees who died untimely. We offer free computer education to teacher's ward and staff. Institution always encourages faculty for career advancement & professional development. They are given duty leave to join and attend seminars, conferences, Orientation Courses and Refresher courses. many faculty have done SAM workshops These workshops are sponsored by UGC for women in higher education. Their main aim is to develop



Sensitivity, Awareness and Motivation amongst women to build better women managers. The non teaching staff is also sent on career advancement training programmes.college has a committee for Student welfare.There are scholarships available for the minority and reserved category students. There is a student grievance cell also .without disclosed their identified the matters are discussed to be resolved

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As our college is affiliated to the MJPRU, Bareilly, the teaching faculty is appraised by the CAS regulations of UGC that are amended time to time. The Performa of the promotion is

filled by the candidate and is forwarded by the Principal. Similarly, the non-teaching staff also undergoes trainings and time bound promotions as per the UGC regulations. As our college is affiliated to the MJPRU, Bareilly, the teaching faculty is appraised by the CAS regulations of UGC that are amended time to time. The Performa of the promotion is filled by the candidate and is forwarded by the Principal. Similarly, the non-teaching staff also undergoes trainings and time bound promotions as per the UGC regulations. Non teaching staff has time bound promotions which are bound to apply after 10th, 13th, and 16th year if the employee is working satisfactorily.

File Description	Documents
Paste link for additional information	<a href="https://cutn.ac.in/wp-content/uploads/2021/10/3_UGC_Regulation_2018_22102021.pdf">https://cutn.ac.in/wp-content/uploads/2021/10/3_UGC_Regulation_2018_22102021.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by our college. The college undergoes an external audit conducted by higher education department and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to higher authorities for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

## during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A budget is prepared in the month of February for the following financial year and every possible effort is made to adhere to the budget. All purchases are made after inviting requisite number of quotations and their proper scrutiny. All the expenditures are checked and approved by office bearers and authorities. Internal checks and controls are very much in place which ensures transparency in financial resource management. The resources are carefully allocated to meet overall administrative requirements including recruitment of staff as and when required, infrastructural upgradation and maintenance, enhancement of teaching learning environment, faculty development etc. College is governed by management committee and fee is deposited in governments account. All the teachers get salary from treasury office. recruitment of staff as and when required, infrastructural upgradation and maintenance, enhancement of teaching learning environment, faculty development etc. College is governed by management committee and fee is deposited in governments account. All the teachers get salary from treasury office. including recruitment of staff as and when required, infrastructural upgradation and maintenance, enhancement of teaching learning environment, faculty development etc. College is governed by management committee and fee is deposited in governments account. All the teachers get salary from treasury office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

After the first cycle of the NAAC, the college is continuously moving towards all round development. The suggestions have been implemented at various levels given by NAAC team. Research is being promoted. The all department are involved in research and most faculties are research guides. Mentoring of the student is also a new system of the college in which teachers have assigned about 50 students. Mentoring System to minimize dropouts through Personal Counselling is evidence of success—better results in the Examinations, more regular attendance, increase participation in co-curricular activities, and healthy relationship between teachers and students. IQAC organized Computer Literacy Workshop and other programs for awareness and smooth working. In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by the IQAC are as under: the faculty members are encouraged to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research. The IQAC also provides guidelines, internet access and verification processes for the teachers and students when required. Regular meetings of IQAC are conducted .the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum. IQAC was also to take care of the health issues of students during and after the pandemic times.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The regular meetings of the IQAC internally as well as with the principal and different committees are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life. Regular feedback obtained from different stakeholders help in proper identification of the target area. The major tasks set up by the IQAC in the last year was to take care of the health issues of students during the pandemic times, others included development of awareness among the various stake holders on gender issues and ethics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://dakcollege.org/pdf/magzine2023.pdf">https://dakcollege.org/pdf/magzine2023.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Yes, the institution does celebrate the important days and events and festivals. The Independence day as well as the Republic day was celebrated where NCC cadets extended guard of honour to the Chief Guest. The international women's day, the human rights day, the AIDS day, the Gandhi jayanti, the rashtriya Ekta Diwas, Sadbhawana Diwas, Youth Day, Sports Day, Yoga day, NCC day were commemorated. In some of the events, resource persons were invited from outside the college, while some had lectures by the college teachers. The NSS units organised events on these days. The Sports and Physical Education department organised one day Yog camp as a part of Fit India Movement on 22nd December 2021. Health Awareness rally was organised on 23rd December 2021 by NSS units. The Sociology department commemorated the birthday of the great thinker August Comte on 25th January 2022. Blood donation camp was organised by the NCC unit on 15th January 2022.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of**

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Waste management,

1. The Green-coloured dustbins are meant for wet and biodegradable wastes. For eg: the canteen kitchen wastes including vegetables and fruits skins.
  2. Blue dustbins are meant for disposal of plastic wrappers and non-biodegradable wastes.
  3. Yellow dustbins are meant for papers and glass bottles.
2. The biodegradable waste is decomposed in pits in college at the backyard and then processed into fertilizer. The non biodegradable waste is segregated.

#### Liquid waste management

1. The students are educated about the conservation of water and recycling of water through training workshops, and they are encouraged to calcite their water footprint from time to time.
2. The water coming out of the RO system of the college is used as a grey water in watering the plants and washing ofutensils and also in the washing of land areas. 3. We have pipes connecting the water dripping out of the taps and this pipe goes into a pit which is covered with boulders and dry leaves and this water helps in maintaining the water table.

We don't have any biomedical waste. Whatever little waste we have generated out of the zoology lab is taken care of.

The e waste consists of old Computers, televisions, stereos, copiers, and fax machines and other everyday electronic products.



File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and**

**energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college doesn't discriminate on the basis of caste, class or religion amongst students. All the faculty and the committees always keep in mind to include all the students without any bias. Birthdays of stalwarts like Swami Vivekanand and Sardar Vallabh Bhai Patel are commemorated to spread their teachings of tolerance and harmony. Gandhi Jayanti was celebrated to inculcate in the students the temper of non violence. Saraswati Puja was also done to imbibe in the feeling of cultural heritage. All the events in the college begin with Saraswati vandana as an invocation to Goddess Saraswati and seek her blessings, and the Muslim students also take part enthusiastically. The annual day celebration also had a staging of the play, 'Na Mandir, Na Masjid' that spread the awareness regarding humanity, peace and tolerance. NCC unit celebrated the Sports Day wherein Olympian Manish Singh Rawat encouraged the students to participate in the events with sportsman spirit and beyond caste and class discrimination. Similarly, an online 'Ek Bharat, Shreshth Bharat' camp was organised from 19th October to 24th October 2020 that was inclusive in spirit and content. Cadet Anupriya was felicitated in that.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To begin with, the college has all the Fundamental Duties written on the front wall that can be seen and read by both the students and the teaching and non teaching staff. The core motto of the NSS camps and NCC camps is to instil in the students a very strong feeling of moral values, rights and duties. An online poster competition on International Environment day was organised by NSS units. Kargil Vijay Diwas was celebrated wherein 15 cadets participated in quiz, 2 cadets in self composed poetry and 10 cadets participated in poster

competition. The full faculty participated in the Mission Shakti workshop that addressed all the issues dealing with women and the human rights attached. The department of Sanskrit organised the Shlok recitation competition on 23rd December 2020. This event helped the students to appreciate the legacy of this ancient Indian language. The academic committee organised a speech competition on 'Swadeshi, Swavlamban and Swachchhta' on 8th February 2021 that invited viewpoints on these values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Yes, the institution does celebrate the important days and events and festivals. The Independence day as well as the Republic day was celebrated where NCC cadets extended guard of honour to the Chief Guest. The international women's day, the human rights day, the AIDS day, the Gandhi jayanti, the rashtriya Ekta Diwas, Sadbhawana Diwas, Youth Day, Sports Day, Yoga day, NCC day were commemorated. In some of the events, resource persons were invited from outside the college, while some had lectures by the college teachers. The NSS units organised events on these days. The Sports and Physical Education department organised one day Yog camp as a part of Fit India Movement on 22nd December 2021. Health Awareness rally was organised on 23rd December 2021 by NSS units. The Sociology department commemorated the birthday of the great thinker August Comte on 25th January 2022. Blood donation camp was organised by the NCC unit on 15th January 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Road Safety Campaign

The present transportation system has minimized the distance but increased life risk. The first National Road Safety Week was introduced by the Ministry of Road Transport and Highways and observed in 1989. On March 15, 2010 the government sanctioned the National Road Safety Policy, recommended by the Sunder Committee. The aim is to raise public awareness about traffic rules. Charitable organizations, non-government organizations and private firms across the country. This was the incentive that triggered the college to take up Road Safety Campaign as one of the Best Practices.

## Yoga and Fitness

Sports has a direct relation to fitness but 'Fit India Movement' aims to go beyond fitness. Fitness is not just a word but an essential pillar to a healthy and prosperous life. When we prepare our bodies for battle, we make the country strong as iron. And abiding by these principles, our college took the mission of fitness and Yoga very seriously.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college gives special emphasis on fitness through Sports and Yoga. Stress is the reason for many of the physical problems that we face today: it causes high blood pressure, cancer, diabetes, obesity and asthma. Yoga includes rhythmic breathing which helps release the stress from your system. This can lead to a gradual improvement in physical fitness. Sports day was celebrated both by the NCC unit of the college as well as the department of Sports and Physical Education, One day Yoga Camp was organized by both the NSS units, NCC unit and the department of Sports and Physical Education on 21st December 2021, under the aegis of Fit India Movement. Special emphasis was laid on the breathing exercises to combat the issues generated due to corona virus. The motto of the camp was-"Fitness ki dose, aadha ghanta roz". Similarly, Health awareness rally was organized by the NSS units on 21st December 2021. The rally was initiated from the college premises and took the route of through Civil Lines, spreading awareness about the importance of a healthy well being and lifestyle, and then came back to college.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

- To promote International Seminars/Workshops etc.
- To start PG courses in more subjects.
- To maximize the use of ICT in teaching and learning.
- Strengthen the complete computerization of the library.  
Up gradation of laboratories
- To strengthen the sports facilities in college campus.
- To increase the no of quality research papers in National and International Journals.
- Spoken English classes.
- Enhancement of infrastructural facilities.
- Enhancing social responsibility of the students by giving better opportunity of social interaction through activities of NSS, NCC and the like.
- Enhancing academic excellence.
- LMS andILMS in Library.
- Human values and Professional Ethics (Handbooks for stakeholders) Language Lab.
- To take membership of N-LIST
- To establish health and fitness centre.
- To generate resources through NET coaching and research projects.
- To add new class rooms to cater the needs of increase in Faculty